



OHM Systems, Inc

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Interview Process Information

Receive and review applicants resume. If the information presented appears to fit the profile of the position then,

A questionnaire is sent for completion and return by the applicant. Along with an outline of the basic position.

When the questionnaire is received back and reviewed PHASE I appointment may be set. Directions to our location and confirmation time will be sent to the applicant.

PHASE I –

The applicant will receive general information and paperwork about the company including a snapshot of benefits and overview of the position.

A general test and when applicable specific test to the position is administered.

Allow a **MINIMUM** of 1.25 hrs – 1.50 hrs for Phase I process.

PHASE II –

One on one interview. The time for this section will vary low of 20 minutes to 1.5 hrs based on the below information.

Allow a **minimum** of **25-35 minutes** for the basic one on one interview.

If the position is for *Marketing* add another **20 minutes** for review of the candidates portfolio during the one on one interview.

If a technical position (*Gold, Green, Blue Cell*) time permitting same day a **50 minute** overview of the system will take place. If time does not permit on same day another time for the system overview will be set. Or based on scheduling of individuals this may be a separate portion to the interview process.

NOTE: For out of state or applicants out of the Cincinnati area with more than 1.5 hours of travel (one way) to the interview process, special arrangements can be made to allow for all phases in one day if needed.

Currently OHM does not provide relocation cost or interview cost supplements.